

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: MAST International  
 Region/Locality: Southside  
 Period: September, 2002

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
(1)Assesstment of CPE	Region	90	295	85	
(1)Develop selection criteria and scoring document	Brunswick		340.75	90.75	Document used by E-911 Board
(1) CPE location and wiring issues	Brunswick		40	40	Coordinated moving of wiring
(2)Initial Contact with LECs	Region	66	4	2	Sending certified letter
(7)Researched all WSP for current status information	Region		60	10	
(2)Verizon Authorization forms sent	Region		6	4	Continuing to collect forms
(1)Meeting w/ Brunswick County Attorney	Brunswick		3	3	Review RFP Selection Criteria Format
(4)Research/Draft Cost Recovery Requests	Region		100	100	Funding requests e-mailed 10/1/02
(12)Monthly Report	Region		9	6	
(7)Coordinating Cutover w/ Alltel/Sprint	Lunenburg		12	10	October Cutover date
(7) Mtg. With Sheriff Adams	Lunenburg		3	3	Cutover and ESR/ESN issues
(7) Recorder Quotes	Charlotte		1	1	Verified Quotes rec'd & Recorder order
(3) Verified status of Phase I & Phase II requests	Region		20.25	20.25	Some letters have expired/renewed letters
(11) Research information for PSAP Mtg.	Region		3	3	
(11)Regional PSAP Meeting	Region		6	2	
(11) 2nd Issue of Newsletter sent	Region		3	3	3rd issue will be sent 10/8/02
(1)Verified CPE not E-911 Compatible	Cumberland		8	8	Motorola advised CPE not E-911
(1) Mtg. With Allen Bober	Halifax		2	2	Funding Request 2003
(1) Reviewed Halifax's CPE proposal	Halifax		4	4	Checked feasibility
(1)Scope of work for Cumberland	Cumberland		4	4	
(1) Meeting with Paula Ellison	Cumberland		2	2	Current status of Cumberland
(1)Meeting with Town Manager CPE	Farmville		6	2	Discussed CPE upgrade
			932	405	
<b>Completed Tasks</b>					

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### Issues of Importance

Issue	Actions Proposed to Resolve Issue	Comments
Initial contact with (LEC)TDS for Amelia	Attempting to contact TDS	Bob Kidd Mgr. Has not returned calls
Legal actions	Meeting with PSAPs involved	Telpage filed suits Brunswick/Mecklenburg
Regional Mtg. With WSP	Tower and coverage mapping issues	Mtg. To be held in November
Regional Mtg. With Mapping Vendors	Presentations by vendors at Regional PSAP Mtg.	Mtg. To be held in November